

Muromachi Mitsui Hall & Conference Hall Price List

Current as of August 16, 2021

<For Business (including lectures, symposia, seminars, and exhibitions)>

Room	Floor Area (㎡)	Ceiling Height (m)	Base Venue Fee	Venue Preparation Day Fee	Hourly Rate	Setup Fee			Facility Management Fee	Waiting Rooms (per day)			Coat Check	Equipment			Engineer Fee (per engineer)	Additional Furnishings
			9:00 a.m. – 9:00 p.m.	1 day per event	Per hour (9:00 a.m. – 9:00 p.m., 5 hr. minimum)	Layout Setup	Layout + Hydraulic Seating Platform Setup	Exhibition Setup		1 (16㎡)	2 (9㎡)	3 (14㎡)		Audio	Lighting	Video		
Hall	373	5.9	810,000	610,000	88,000	70,000	100,000	130,000	30,000	30,000	20,000	26,000	30,000	60,000	30,000	130,000	40,000	Price List (Reference)

(Prices in yen. Taxes not included.)

*The base venue fee includes the use of the foyer, pantry, hydraulic stage, and furniture (chairs, desks) for the standard layout of your choice.

*For the prices for additional furnishings, please refer to the Price List (separate link).

*If you require technical assistance with the operation of any equipment on the day of your event, we will refer you to a specialized company. A separate fee will apply.

*Your booking can be made up to one year in advance of the date of your event. When booking, please include the time required for setup and teardown.

*Regarding the loading and unloading of cargo, additional handling fees may apply depending on the quantity of cargo you are loading/unloading. (Our Logistics Center will provide you with a separate quote.)

<For Entertainment (Sundays and public holidays only):>

Room	Floor Area (㎡)	Ceiling Height (m)	Base Venue Fee	Hourly Rate	Setup Fee	Technical Fee	
			11 hours per day ① 9:00 a.m. – 9:00 p.m. ② 10:00 a.m. – 9:00 p.m. ③ 11:00 a.m. – 10:00 p.m.	Per hour (8:00 a.m. – 11:00 p.m.)	Layout Setup	Additional Personnel Fee (11 hours per person/day)	Technical Personnel Extension Fee (8:00 a.m. – 11:00 p.m., person/hour)
Hall	373	5.9	450,000	45,000	60,000~	40,000	4,000

(Prices in yen. Taxes not included.)

*For your event time, please choose one of the following: 1) 9:00 a.m. – 8:00 p.m., 2) 10:00 a.m. – 9:00 p.m., or 3) 11:00 a.m. – 10:00 p.m.

*The base venue fee includes the use of the waiting room, foyer, coat check, pantry, hydraulic stage, hydraulic seating platform, chairs, desks, equipment, and other furnishings.

*Extended hours are available from 8:00 a.m. – 11:00 p.m. only.

*Layout setup fees may differ depending on the specifics of the layout.

*Regarding the loading and unloading of cargo, additional handling fees may apply depending on the quantity of cargo you are loading/unloading. (Our Logistics Center will provide you with a separate quote.)

Please be aware that prices may be changed without prior notice.

Muromachi Mitsui Hall & Conference Conference Price List

Current as of August 16, 2021

Room	Floor Area (㎡)	Ceiling Height (m)	Room Rate						Extension Fee (within standard hours)	Setup Fee	Furnishings
			9:00 a.m. – 12:00 p.m.	1:00p.m. – 5:00 p.m.	6:00 p.m. – 9:00 p.m.	9:00 a.m. – 5:00 p.m.	1:00 p.m. – 9:00 p.m.	9:00 a.m. – 9:00 p.m.	Per hour	Layout Setup	
ROOM A	81	3.4	70,000	96,000	70,000	185,000	183,000	261,000	26,000	25,000	Price List (Reference)
ROOM B	81	3.4	70,000	96,000	70,000	185,000	183,000	261,000	26,000	25,000	
ROOM C	25	3.4	19,000	25,000	19,000	49,000	48,000	69,000	7,000	—	

(Prices in yen. Taxes not included.)

*The room rate includes the use of a screen, ceiling-mounted projector, microphones (up to the specified standard quantity), and furniture (chairs/desks) for your standard layout of choice.

*For pricing for additional equipment/furnishings, please refer to the Price List (separate link).

*If you require technical assistance with the operation of any equipment on the day of your event, we will refer you to a specialized company.

*Room C is available for booking only when also using Rooms A and B. (Room C may also be booked separately from Rooms A and B when booking in combination with the Hall.)

*When booking Conference Rooms in combination with the Hall, bookings may be made up to one year in advance of the day of your event. When booking only a Conference Room, bookings may be made up to three months in advance of the date of your event. When booking, please include the time required for setup and teardown.

*When booking in combination with the Hall, the standard Hall booking hours will apply. A 10 percent discount will be applied to Conference Room rates and time extensions within standard hours.

*Depending on the amount of cargo you are loading and/or unloading for your event, a separate cargo handling fee may apply. (Our Logistics Center will provide a separate quote.)

Please be aware that prices may be changed without prior notice.